

# PRE CONFERENCE TRAINING

Tuesday 8th November 2011  
10.00am - 4.00pm  
Mercure Cardiff Holland House and Spa



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## Dealing with Evaluation Issues

Booking Form	
Organisation	
Delegate 1	
Delegate 2	
Email	
Tel	
Signed	

Led by Tom Dupre and Graham Holt – both Fellows of ideasUK and leading subject matter professionals - delegates will explore the options for effectively managing the evaluation process within their organisations.

This highly interactive session will be as equally relevant to those with existing suggestion programmes, as well as those in the process of launching or re-launching a suggestion programme.

### The module will cover issues such as:

- The importance of evaluation
- How to manage evaluators
- What is a good quality evaluation
- Top ten tips for evaluation
- How to cope when the evaluation process fails

The logo for ideasUK, featuring the text 'ideasuk' in a blue, lowercase, sans-serif font with a stylized blue leaf graphic above the 'u'.

Attendance at the Master Class is FREE for Conference Delegates and includes a buffet lunch and refreshments. But places will be limited, so early booking is essential.