

CONFERENCE 2011 BOOKING INFORMATION



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9th - 10th November 2011
Mercure Cardiff Holland House and Spa



Conference Rates

Members Early Booking Rate*
£895.00 + VAT

Standard Rate £995.00 + VAT

Non-Members Rate £995.00 + VAT

**To qualify for the early booking rate your booking must be completed by 31st August 2011 and paid within 14 days of invoice.*

WE HAVE 125 ROOMS AT THE VENUE HOTEL, EACH YEAR WE HAVE EXCEEDED THIS NUMBER. ONCE OUR ALLOCATION IS FULL DELEGATES WILL BE BOOKED INTO OVERFLOW HOTELS - EARLY BOOKING IS ESSENTIAL TO BE IN THE VENUE HOTEL.

All bookings are on a first come first serve basis. We will confirm your hotel on receipt of your booking.

What's Included:

All conference facilities, full board accommodation 9/10th (meals and refreshments as indicated in the conference programme, plus breakfast 10/11th). VAT will be charged on all delegate rates at the standard rate (20%).

For additional accommodation 8th November, £135.00 + VAT (bed & breakfast). Further additional accommodation can be arranged at this rate for other nights either side of the conference, subject to room availability.

Note: Whilst the hotel will make every effort, some rooms may not be available until 3.00pm on day of arrival. In which event the hotel will arrange to store luggage for you until the room is ready. Check out time is 11.00am on the day of your departure.

Accommodation:

All rooms in the hotel have en-suite facilities, tea/coffee making facilities, trouser press, direct dial telephone, radio and TV with in-house pay movies available. Delegate rates are based on single occupancy of rooms. Other arrangements can be made on request. Contact us with your requirements.

Special Partner Rate – We have arranged special rates for partners. If you wish to bring your partner contact us for more information.

Not Included:

Car Parking** 75 car parking spaces available at the hotel at a rate of £12.50 per day. Tickets can be validated at reception when your account is settled and will be charged to your room under extras.

Items charged to your rooms – newspapers, telephone, room service, bar bills, laundry etc. You must settle your account for any extras before departure.

ALL BOOKINGS MUST BE MADE THROUGH IDEASUK – BOOKING FORM ENCLOSED

(Information correct at time of going to print, but may be subject to change.)

**** Car parking charges are as advised to us – we have no control over any changes in these costs)**